

## **Agreement for Paid Tutors**

This agreement has been written to safeguard the legal and financial arrangements within our u3a.

I, the undersigned, agree to the following:

- a) This is a contract for services to the Yateley & District u3a.
- b) I am self-employed and responsible for my own tax and national insurance.
- c) If a session is cancelled, I am not entitled to payment.
- d) The content of each session is my responsibility.
- e) Any associated equipment will be provided by me unless agreed otherwise with the u3a group leader.
- f) I am responsible for my own public liability insurance and will provide a current cover note.
- g) I will provide copies of professional qualifications if requested to do so.

Name (please PRINT): .....

Interest Group: .....

National Insurance No: .....

HMRC Unique Tax Reference No: .....

Professional Qualifications: .....

Signed: .....

Date: .....